# **Syllabus for the post of Assistant Excise & Taxation Officer (B-16) in the Excise, Taxation & Anti-Narcotics Department**

**Advertisement No:** 04/2021

**Qualification Required:** B.Com

**Subjective Paper of in:** (100 Marks)

1. Principles of Accounting
2. Fundamental of Business
3. Business Law
4. Principals of Business Economics
5. Advance Accounting
6. Auditing & Taxation

**Recommended Books:**

1. *Rober C. Appleby, Modern Business Administration.*
2. *David L. Kurtz and Louis E. Boone, Contemporary Business, 14th Edition.*
3. *Business Law by Khalid Mehmood Cheema, Sayed Mobin Mahmud & Co. Lahore Latest Edition.*
4. *Cost Accounting by T. Lucy DP Publications, Aldyne Place 142-144 Uxbridge Road, Shepherds Bush Green, London W128AW.*
5. *Javed H. Zuberi, “Advanced Accounting”, Latest Edition, Petiwala Book Depot.*
6. *International Standards on Auditing (ISAs), issued by IFAC, and published by ICAP.*
7. *Mughal, Muhammad Muazzam, Sales Tax/Income Tax-Principles and Practice, Syed Mobin & Co., Lahore.*